



Billinge Chapel End Parish Council

Public Hall, Pingot Road, Billinge, WN5 7LX

tel: 01744 892355

e-mail: tomkelly@billingeparishcouncil.gov.uk

11 May 2020

Steve Gaskell, Clerk to the Council
Bold Parish Council
4 Roby Well Way
Billinge
WN5 7PP

Dear Steve

Internal Audit 2019/20

I am pleased to confirm that I have undertaken an internal audit of the Parish Council's internal controls for the financial year 2019/20. Acting independently, I have examined the system of internal control by undertaking tests to support the requirements of the Annual Return. I have taken account of guidance relating to Regulation 5 (1) of the Accounts and Audit Regulations 2015.

On the basis of my examination of your procedures and documentation, I am happy to confirm that the Council's system of internal controls is both effective and adequate for the purpose intended. I have signed the Annual Return to confirm this.

Thank you for your help during the audit in providing all the necessary documentation, records, and other explanations.

Yours sincerely

A handwritten signature in blue ink that reads "Tom Kelly".

Tom Kelly
Clerk to the Council and Responsible Financial Officer